

Frank Phillips College
Board of Regents
Regular Meeting
June 20, 2011

- Members Present: Conny Moore, Jay Campbell, Tonya Moore, Sandra Hilbert, Ed Quiros, Marlene McKinney, Shad Goldston, and Scott Radach. Absent: Steve Williams.
- Others Present: Jud Hicks, Shannon Carroll, Lew Hunnicutt, Jack Stanley, Bridey McCormack, and Gloria Rummel.
- Call to Order: Mr. Moore called the meeting to order at 12:45 p.m. Mr. Campbell presented the invocation.
- Introductions: Dr. Hicks introduced Mr. Jack Stanley, Dean of Career and Technology and Amanda Beckford, Ag Instructor and Collegiate FFA Sponsor.
- Presentation: Ms. Beckford presented an overview of the new Collegiate FFA Program:
- Collegiate FFA started in 2003.
 - Collegiate FFA somewhat aligns with high school FFA programs.
 - FFA will serve as a recruiting mechanism for FPC.
 - There are state FFA meetings, contests, and leadership conferences
 - Many students are entering the Ag Program and going to work in business and industry rather than going back to the farm. FFA will provide leadership and team building skills for them.
 - Students can join FFA even if they are not in the Ag Program; it requires only an interest in agriculture.
 - Ms. Beckford will attend the area convention in Amarillo, the state meeting in Lubbock, and the Ag Teacher's Conference this summer.
 - FPC has a lot to offer students who participate in the FFA program.
 - Ms. Beckford expressed her appreciation to the Board of Regents for their support of the FFA Program.
- Minutes of the
May 16, 2011,
Regular Meeting: On a motion by Ms. Hilbert, seconded by Mr. Radach, the minutes of the May 16, 2011, regular meeting, were unanimously approved as presented.
- Financial Report: Included in the financial report:
- The pattern of holding expenses is continuing
 - Appropriations for May were \$245,000
 - Tuition and Fees collected were \$73,000
 - Taxes Collected: Borger, \$1.288 million, and Ochiltree, \$495,000. Remaining to be collected: Borger, \$60,000, and Ochiltree, \$50,000.
 - Grant received was \$10,000 from the Josephine Anderson Trust for the renovation of the Science Lab
 - Demolition of the lab area is complete
 - Work is proceeding
 - Faculty are excited about the progress

Mr. Moore asked if the softball field renovations are underway. Dr. Hicks explained that the City will discuss at its meeting tomorrow the naming rights for the field. There are those who feel that naming rights should include continuing compensation. We will know more after the meeting. When that is decided, then ads will be placed in the newspaper for the work to be done.

Mr. Moore asked income-wise where the College stands. Dr. Hicks explained that the budget is going to be tight. We are virtually not spending any money.

Mr. Moore asked if we had the final budget from the State. Dr. Hicks said that appropriations are more or less finalized. FPC will be down \$575,000 this year. Additionally, the insurance was funded at 83% for eligible employees; that has been cut to 42%--about half. The College will be required to provide insurance at a certain level—we are funded less, but will pay the same. The State provided 100% for retirement, now they are eliminating about 50% of that funding.

Additional funding will be based on Momentum Points, which include items such as graduation rates, but there are no funds attached for this. The State also says that 1% of the payroll will go back to them as a fee, but not every employee, i.e. grant and auxiliary employees, is calculated in the benefits coverage under the present system.

Reallocation is based upon contact hours. In the past reallocation was every two years, now it will be after one year.

FPC is eligible for the Small School Supplement. In the past the supplement was based upon a formula, now every school will get \$500,000 per year. This is an increase for FPC, but is a decrease for schools that were receiving in excess of \$1 million.

Funding for benefits and retirement will be down about \$300,000 and appropriations down about \$575,000, for a total of more than \$800,000. The Administrative Team will meet on July 6th and we should have a good idea where we are then.

Plans do not include raising tuition and fees, but if we find that we must do that, there will be a special meeting in July to address that. We will do everything we can not to do that. Raising tuition and fees is counterproductive to increased enrollment and growing new programs. Great Western Dining has notified us that they will not raise fees for the fall semester.

Dr. Hicks noted that he feels that in a year and a half we will be back in Austin to justify our existence. We are doing the things that will give us opportunities to grow. Strategies are in place. Mr. Moore noted that he thinks Hochberg wants community colleges to raise tuition and fees and taxes.

In answer to questions asked, Mr. Moore noted that raising the tax cap would require voter approval. Mr. Moore also explained that district expansion required the vote of residents wishing to come into the district. The number of people interested in becoming a part of the district is not nearly enough to pass the proposition to join the taxing district.

Dr. Hicks added that the last tuition increase came last year at this time when in-district, out-of-district, and out-of-state tuition were each raised \$3.

Mobile Classroom: Dr. Hicks explained that we have had some luck getting the mobile classroom, a 52' long trailer, which is pulled by a semi, on the road; probably 20% of the time. The College doesn't need it for many things we previously did. He asked for feedback from the Board Members regarding the possibility of selling it.

The mobile classroom was purchased in 2005 for a cost of \$375,000. It was part of a larger Texas Workforce Commission Grant, which included training dollars. There is a process that we must go through in order to sell it, and that process may not be feasible. We are waiting to hear more from TWC about the process.

He asked Board members if this is something that we can pursue. If we had the opportunity to sell the mobile classroom, we could put part of the funds back into new programs.

Mr. Moore asked if it was too early to determine that; before Jack Stanley can see if he will need it. We have the opportunity to teach Ag classes in Amarillo, could we use it for that? Could it be used to provide a presence in Dalhart? Dr. Hicks explained that there are trailers available that are more mobile and that a presence in Dalhart can be provided through their Community Connections.

Jack Stanley added that the mobile classroom is big and hard to handle as well as inconvenient. While at Amarillo College he was able to purchase two outfitted trailers for about the same amount that we used to purchase the mobile classroom. The smaller trailers will accommodate twelve or so people and they are easy to move.

Dr. Hicks added that we will investigate and bring back to the Board recommendations regarding the mobile classroom.

Gifts, Grants, and Donations:

On a motion by Ms. Hilbert, seconded by Mr. Campbell, the Board unanimously accepted with appreciation, a \$10,000 grant from the Josephine Anderson Trust for the renovation of the science lab.

Investment Summary: The Summary of Investments reflects short-term securities invested with TexPool, yielding a return rate of 0.11%. Other CDs represent \$527,588. On a motion by Mr. Radach, seconded by Ms. McKinney, the Investment Summary was unanimously accepted as presented.

Items of Information: Included in the items of information:

- Grant Summary
- Board Calendar
 - Mr. Moore noted that Mr. Williams is working on the Goals and will be requesting input from all Board members.
 - Mr. Williams is also working on a revised evaluation document for the President. The document will go to members in October so that all responses can be returned by November. It is crucial that everyone complete the evaluation prior to the

Board Officers meeting with the President to go over the evaluation.

- Work is being done on a Board Self-Evaluation document as well. Mr. Moore would like members to complete this document at the Retreat in August. Dr. Hicks asked Mr. Moore to get to Ms. Rummel any Retreat agenda items.
- The Retreat is scheduled for August 6, beginning at 8:00 a.m. A continental breakfast and lunch will be served.

- Dates and Events

Marlene McKinney: Ms. McKinney left the meeting at 1:45 p.m.

Shannon Carroll: Ms. Carroll noted that she and Dr. Hicks will go to Amarillo College on Thursday of this week to sign a Memorandum of Understanding regarding an articulation agreement between the two colleges. The agreement is very simple and broad, but will be a very public agreement.

Lew Hunnicutt: Dr. Hunnicutt explained that proposals have been received regarding the classroom renovation at the Allen Campus. The large lab will be converted into two classrooms, provided that the Perryton CDC will provide funding to do so.

As a result of the Scholarship Banquet, donations of \$28,000 have been received. Several smaller donors expressed their appreciation for being invited to the event. Overall the response has been very positive.

Dr. Hunnicutt has been invited to make a presentation in Oklahoma City to the Rural Community College Alliance (RCCA) about what we did in Perryton.

In visiting with people in Dalhart, they expressed a need for on-line GED training. Dr. Hunnicutt's staff was able to get that arranged and it will begin in Dalhart this fall. It is a big win for FPC and a big win for Dalhart.

We are changing direction in Canadian. Rather than having additional community meetings, we will go to specific business and industry to ask what we can do for them. Dr. Hicks added that although only one person attended the community meeting, that person totally embraced the college; she understands what we are doing.

On the 25th Renee Prater and Dr. Hunnicutt went to Dalhart to talk about the Safety Program. The Dalhart Chamber of Commerce representative suggested that FPC set up specific meetings with representatives from the Dairy Council, Hilmar Cheese, Cargill, etc.

On the 15th Dr. Hunnicutt met with Jack Allen. Mr. Allen's family is the namesake for the Perryton Campus. Mr. Allen expressed how pleased he is with how things are going.

The number of individuals that FPC has served is now 57,411.

Proposals for the renovation of the large lab, making it into two classrooms, have been received. The CDC will meet on Tuesday, June 21st, to discuss the project and then it will go to the City Council for final approval.

The report on repairs to the Allen Campus should be back this week. Mr. Moore asked about how the parking lot would be repaired and suggested concrete rather than asphalt because it is easier to maintain. Dr. Hunnicutt said that concrete was one of the suggestions.

Jack Stanley:

Mr. Stanley explained that some of the current programs will have to be revamped to meet more industry needs. We will have to first determine what their needs are then let them know that we want their business.

Mr. Stanley has scheduled a couple of meetings with industry representatives. His plan is to visit with each industry representative more than one time per quarter. Mr. Moore expressed his desire that the College visit with in-district employers first.

Adjournment:

There being no further business, the meeting was adjourned at 2:05 p.m.