

How to log into Student E-Mail for the first time:

Point your browser to <http://www.fpctx.edu> and click on the Students Tab on the Frank Phillips College website. Once you reach the Student E-Mail website you'll be asked for a user name and password. Please follow the instructions below to enter this correctly:

Username = student portal [id@student.fpctx.edu](mailto:studentportal@fpctx.edu)

Password = your birthdate

Let's take for example a student with the following information.

Name: John Johnson

Student ID: 12345

Portal ID: Johnson12345

Birthdate: 1/1/1988

This person would log into Student E-Mail by using the following username and password:

Mail Username: johnson12345@student.fpctx.edu (this will be the your new e-mail address)

Password: 1/1/1988 (the slashes are included in the password)

Note: Your password is your birth date. When entering your password notice the direction of the slashes, and that there are no leading zeroes in the date. For example, a person born on April 1st 1988 would enter their password as 4/1/1988 and not in the format of 04/01/1988.

Please allow 2 days for your account to become active. Contact Admissions at 457-4200 ext. 785, 742 or 740 if you have any questions.